



# OSSE Master Report/Collection/Events Calendar

September 2014-August 2015

*(As of June 12, 2015)*

*The OSSE Data Collection Calendar is intended to provide an overview of OSSE reports, activities and due dates for LEA data collections. Some dates may be subject to change. The calendar will be updated monthly, and updates will be noted in red. LEAs will be notified of updates via email. More detailed guidance will be distributed with each data collection.*

Hanseul Kang  
Acting State Superintendent of Education

## September 2014

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### Reports Due

#### *September 1*

- DCPS Head Start Eligibility Report

#### *September 26*

- Blackman Jones Court Reporting

#### *September 30*

- RTTT Reports
- Child Care Development Fund Plan
- KPI-Early Learning
- ACF-801
- Monthly Financial Statements
- ESEA Intervention/Turnaround Plan-Priority and Focus Schools-PCSB

### LEA Collections

- Enrollment Audit Roster Verification/Data Quality Campaign
- Attendance
- Discipline
- Dropout Confirmation

### Events/Important Dates

- Professional Development-Title I Schools-PCSB-September 30

## October 2014

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### Reports Due

#### *October 1*

- DCPS Head Start Eligibility Report
- Early Childhood Assessments

#### *October 24*

- Blackman Jones Court Reporting

### LEA Collections

- Students Born Outside of the US

### Events/Important Dates

- LEA Data Meeting-October 1 2014 11am-12:30 pm
- Enrollment Audit
- Child Count
- LEA Data Meeting-October 29<sup>th</sup> 11am-12:30 pm
- Staff Roster & Background Checks-PCSB-October 10, 2014

## November 2014

### Reports Due

*November 1*

- **DCPS Head Start Eligibility Report**

*November 3*

- **IDEA Part B Special Conditions Progress Report #2**

*November 5*

- **IDEA EMAPS/Part C Dispute Resolution**
- **IDEA EMAPS/Part B Dispute Resolution**
- **IDEA EMAPS/Part B Exits**
- **Public Release PMF Scorecards 2014 (PCSB)**

*November 7*

- **October Proactive Attendance (PCSB)**

*November 13*

- **Testing Roster Verification Deadline for PARCC**

*November 14*

- **October Proactive Discipline (PCSB)**

*November 17*

- **SRI Deadline LEA Edits for Testing Roster for PARCC**

*November 19*

- **Equity Report**

*November 28*

- **Blackman Jones Court Reporting**

### LEA Collections

- **School Improvement Grant**
- **Teacher Vacancies & Shortage Areas**
- **Faculty & Staff Roster**
- **NCSC/DC CAS Alt student register verification form**
- **NCSC/DC CAS Alt eligibility evidence November 14<sup>th</sup> – December 3rd**
- **High School Assessment Rosters**

### Events/Important Dates

- **LEA preliminary NCSC/DC CAS Alt eligibility determination-November 14<sup>th</sup>**
- **General Announcement of Investigations Cycle-November 17**
- **Notification of Affected Parties-November 17-19**
- **Site Visits by Third Party Reviewers-November 19-December 5**
- **LEA Data Meeting-November 20<sup>th</sup>, 11am-12:30 pm**
- **DAAR e-file 4<sup>th</sup>-8<sup>th</sup> grade enrollment November 21<sup>st</sup>**

## December 2014

### Reports Due

*December 1*

- **DCPS Head Start Eligibility Report**

*December 2*

- **LEA Test Security Plans**

*December 5*

- **November Proactive Attendance (PCSB)**

*December 15*

- **November Proactive Discipline (PCSB)**

*December 17*

- **CSPR Part I**

*December 26*

- **Blackman Jones Court Reporting**

*December 31*

- **Perkins CAR**
- **KPI-Early Learning**
- **ACF-800**
- **ACF-801**
- **Career Technical Education**
- **Title I Allocations**

### LEA Collections

- **Neglected & Delinquent**

### Events/Important Dates

- **LEA Data Meeting-December 11<sup>th</sup> 11am-12:30 pm**
- **OSSE Review NCSC/DC CAS Alt-December 4<sup>th</sup> – December 11<sup>th</sup>**
- **Issuance of Preliminary Reports-December 8<sup>th</sup>-December 19<sup>th</sup>**
- **Next Generation Assessment Meeting Dec 11 1-3pm**
- **PARCC Student Registration-December 12**
- **NCSC/DC CAS Alt final eligibility release-December 12<sup>th</sup>**
- **Appeals and Technical Corrections Period-December 20<sup>th</sup>-December 31<sup>st</sup>**

## January 2015

### Reports Due

#### *January 1*

- **Enrollment Projections**
- **At-Risk Enrollment Projections**
- **DCPS Head Start Eligibility Report**

#### *January 9*

- **Average Scale Scores**
- **Evaluation of Staff**
- **State Improvement Grant**

#### *January 14*

- **December Proactive Attendance and Discipline (PCSB)**

#### *January 31*

- **Directory**
- **Grades Offered**
- **Charter School Authorizer**
- **HIV/STI Grant 1308**

### LEA Collections

- **LEA Contacts Collection**
- **Faculty & Staff Highly Qualified Claims**

### Events/Important Dates

- **2014 Enrollment Audit Findings Release**
- **LEA Data Meeting-January 22<sup>nd</sup> 11am-12:30pm**
- **NAEP Testing-January 26<sup>th</sup>-March 6<sup>th</sup>**
- **Test Integrity Final Reports and Determinations Issued-January 7<sup>th</sup>-January 9<sup>th</sup>**
- **Test Integrity Corrective Action Plans-January 9<sup>th</sup>-January 19<sup>th</sup>**

## February 2015

### Reports Due

#### *February 1*

- **IDEA APR**
- **DCPS Head Start Eligibility Report**

#### *February 2*

- **IDEA FFY 2013 State Performance Plan/Annual Performance Report**

#### *February 4*

- **Mobility Report**

#### *February 6*

- **January Proactive Attendance (PCSB)**

#### *February 12*

- **CSPR Part II**
- **Title I**
- **N& D**
- **Dropouts**
- **LEA End of SY Status**
- **Graduates**

#### *February 17*

- **January Proactive Discipline (PCSB)**

#### *February 21*

- **School Test Security Plans**

#### *February 28*

- **Discipline**
- **Guns Free Act Survey**
- **Truancy**

### LEA Collections

- **ACCESS for ELL Roster Verification**
- **Faculty & Staff Highly Qualified Claims**

### Events/Important Dates

- **NAEP Testing January 26<sup>th</sup> - March 6**
- **LEA Data Meeting - February 26<sup>th</sup> 11am-12:30pm**
- **PARCC School and LEA Test Coordinator training February 3<sup>rd</sup> & 10<sup>th</sup>**

## March 2015

### Reports Due

#### *March 1*

- **DCPS Head Start Eligibility Report**

#### *March 2*

- **Firearms**
- **Discipline**

#### *March 6*

- **February Proactive Attendance (PCSB)**

#### *March 16*

- **February Proactive Discipline (PCSB)**

#### *March 31*

- **KPI-Early Learning**
- **ACF-801**
- **Membership**
- **CCD**
- **FRL**
- **Students Sent and Received**
- **State Interventions**

### LEA Collections

- **Graduation Cohort**

### Events/Important Dates

- **Test Integrity**
- **PARCC PBA Testing March 2<sup>nd</sup> – May 5<sup>th</sup>**
- **DC CAS Alt Portfolio window closes March 6<sup>th</sup>**
- **DC Council Oversight Hearing March 10<sup>th</sup>**
- **LEA Data Meeting-March 26<sup>th</sup> 11am-12:30pm**
- **NAEP Testing January 26<sup>th</sup>-March 6**
- **NCSC Testing Window March 30<sup>th</sup>-May 15<sup>th</sup>**

## April 2015

### Reports Due

*April 1*

- **Supplemental Funding Report**
- **DCPS Head Start Eligibility Report**

*April 2*

- **IDEA-Child Count**

*April 7*

- **March Proactive Attendance (PCSB)**

*April 14*

- **March Proactive Discipline (PCSB)**

*April 30*

- **Limited English Proficiency**

### LEA Collections

- **National Public Education Finance Survey (NPEFS/-F33) FY14**
- **LEA Contacts Collection**

### Events/Important Dates

- **Council Budget Hearing**
- **PARCC EOY Testing April 13<sup>th</sup> - June 6<sup>th</sup>**
- **LEA Data Meeting-April 30<sup>th</sup> 11am-12:30pm**
- **ACCESS for ELLs Testing Window April 27th- May 29th**

## May 2015

### Reports Due

*May 1*

- **DCPS Head Start Eligibility Report**
- **IDEA Part B Special Conditions Progress Report #3**

*May 7*

- **April Proactive Attendance (PCSB)**

*May 8*

- **IDEA-Table 8 Part B Maintenance of Effort**

*May 14*

- **April Proactive Discipline (PCSB)**

*May 15*

- **College America**

*May 16*

- **National Public Education Finance Survey (NPEFS/-F33) FY14**

*May 30*

- **Staff FTE**

### LEA Collections

- **PCSB-Re-enrollment Collection May 4-May 22**

### Events/Important Dates

- **LEA Data Meeting-May 28<sup>th</sup> 11am-12:30pm**
- **PCSB-High School Roster Validation May 11-May 22**
- **PCSB-Attendance, discipline, mid-year withdrawal Validation May 15-July 3**
- **PARCC Spring Test Window closes-Late May (tent.)**
- **Next Generation Assessment-Dates TBA**
- **DC Science Test Window-Dates TBA**

## June 2015

### Reports Due

#### *June 1*

- **Indices Report**
- **DCPS Head Start Eligibility Report**
- **Excellent Educators For All**
- **Title V, Part B APR**

#### *June 5*

- **May Proactive Attendance (PCSB)**

#### *June 15*

- **May Proactive Discipline (PCSB)**
- **Sub grantee Quarterly Performance Report for SOAR and Title V Part B**

#### *June 20*

- **Testing Affidavits**

#### *June 30*

- **Council Pre-K Report**
- **KPI-Early Learning**
- **ACF-801**
- **Federal Programs**
- **June Proactive Attendance and Discipline**

### LEA Collections

- **LEA Directory Update Request for SY 2015-2016**
- **LEA Summer Contacts Collection**
- **COS Data Collection – June 12, 2015**
- **PCSB-Early Childhood Data Collection June 8-June 26**
- **PCSB-High School Collection-9<sup>th</sup> Grade on Track June 22-July 2**
- **PCSB-High School Collection-PSAT, SAT, AP, IB, DE, CA June 22-July 31**

### Events/Important Dates

- **PARCC Post-Verification- June 6 thru June 30**
- **LEA Data Meeting-June 25<sup>th</sup> 11am-12:30pm**
- **Parent Survey – June 15<sup>th</sup> – July 2015**
- **PCSB Re-enrollment Validation June 15-June26**

## July 2015

### Reports Due

*July 1*

- DCPS Head Start Eligibility Report

*July 3*

- School Improvement Grant Notification of Funding Availability (NOFA)

*July 15*

- Year 2/CDC 1305 Report

*July 31*

- HIV/STI Grant 1308
- DC Prep Quarterly Report (Due to DHHS)
- SOAR Quarterly Report

### LEA Collections

- Teacher & Principal Evaluations
- FY 14 School Improvement Grant Application July 7<sup>th</sup>-August 21<sup>st</sup>
- PCSB-Adult Education Data Collection July 31-August 13
- PCSB-Attendance and Discipline Collection through July 8
- NP - Annual Assurance Data and Documentation – July 31,

### Events/Important Dates

- LEA Data Meeting-July 30<sup>th</sup> 11am-12:30pm
- PCSB-Attendance and Discipline Validation July 9-July 15
- PCSB-High School-On-Site Verification-9<sup>th</sup> Grade on Track July 6-July 24
- PCSB-School Contact List Validation July 6-July 24
- SIG LEA Application Technical Assistance Workshop July 21st

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## August 2015

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### Reports Due

#### *August 1*

- DCPS Head Start Eligibility Report
- IDEA Part B Special Conditions Progress Report #4
- SOAR Annual Report to Congress

#### *August 31*

- CDC 1308 Year 2 Report (Due to CDC)

### LEA Collection

- LEA Contacts Collection
- Career Technical Education
- Environmental Literacy Indicator Tool August-September

### Events/Important Dates

- Test Score Based Value-Add
- CAP Inventory
- PCSB-Early Childhood Validation August 10-August 28
- PCSB-High School Validation August 31-September 11
- Local Procurement Tracking Log
- Farm Field Trip End of Grant Report

## Report and Event Descriptions

Below are brief descriptions of terms and abbreviations used in the OSSE Calendar. If you have questions please contact [tonia.lovelace@dc.gov](mailto:tonia.lovelace@dc.gov)

ACF-800- *Annual federal report to ACF (Administration for Children and Families) on enrollment and finances for subsidized childcare.*

ACF-801- *Quarterly family level report on enrollment and demographics of childcare population*

CAP- *College Access Providers*

CCD- *Common Core of Data*

CSPR- *Consolidated State Performance Reports*

ELL- *English Language Learners*

Equity Reports-*Annual report of education equity indicators compiled by DCPS, PCSB, OSSE and the Office of the Deputy Mayor of Education and published on LearnDC.org*

FRL- *Free and Reduced Lunch*

FTE- *Full Time Employee*

HIV/STI Grant 1308- *CDC grant Promoting Adolescent Health Through School-Based HIV/STD Prevention and School-Based Surveillance*

IDEA SPP/APR: *Individuals with Disabilities Education Act State Performance Plan/Annual Performance Report*

Indices Report-*A statistical index to District of Columbia Government Services*

KPI-Early Learning – *Quarterly and annual indicators for early childhood*

LEA- *Local Education Agency*

MKV- *McKinney-Vento*

N & D- *Neglected and Delinquent*

NAEP-*National Assessment of Educational Progress*

NPEFS-F33-*The National Public Education Finance Survey*

PARCC-*The Partnership for Assessment of Readiness for College and Careers*

Perkins CAR- *Consolidated Annual Report*

Pre-K- *Annual council report on expansion and enhancement of Pre-K*